

MINUTES OF COUNCIL STUDY MEETING – AUGUST 18, 2015

-1-

THE WEST VALLEY CITY COUNCIL MET IN STUDY SESSION ON TUESDAY, AUGUST 18, 2015, AT 4:30 P.M. IN THE MULTI-PURPOSE ROOM, WEST VALLEY CITY HALL, 3600 CONSTITUTION BOULEVARD, WEST VALLEY CITY, UTAH. THE MEETING WAS CALLED TO ORDER AND CONDUCTED BY MAYOR BIGELOW.

THE FOLLOWING MEMBERS WERE PRESENT:

Ron Bigelow, Mayor
Corey Rushton, Councilmember At-Large
Lars Nordfelt, Councilmember At-Large
Tom Huynh, Councilmember District 1
Steve Buhler, Councilmember District 2
Karen Lang, Councilmember District 3
Steve Vincent, Councilmember District 4

Paul Isaac, Acting City Manager
Sheri McKendrick, City Recorder

STAFF PRESENT:

Nicole Cottle, Assistant City Manager/CED Director
Eric Bunderson, City Attorney
Kevin Astill, Parks and Recreation Director
John Evans, Fire Chief
Russell Willardson, Public Works Director
Jim Welch, Finance Director
Layne Morris, CPD Director
Sam Johnson, Strategic Communications Director
Anita Schwemmer, Acting Police Chief
Dan Johnson, Public Works Department
Steve Lehman, CED Department
Jason Erekson, Parks and Recreation Department
Jake Arslanian, Public Works Department
Nichole Camac, CED Department
Angel Pezely, Administration

1. **REVIEW AGENDA FOR REGULAR MEETING SCHEDULED AUGUST 18, 2015**
Mayor Bigelow advised no new items had been added to the Agenda for the Regular Meeting scheduled later this night. Upon inquiry, there were no questions regarding items listed on the referenced Agenda.

MINUTES OF COUNCIL STUDY MEETING – AUGUST 18, 2015

-2-

2. **RESOLUTION NO. 15-142, APPROVE AGREEMENT BETWEEN WEST VALLEY CITY, UDOT AND STANLEY CONSULTANTS TO PERFORM CONSTRUCTION ENGINEERING MANAGEMENT SERVICES ON THE 6200 SOUTH EXTENSION PROJECT**

Dan Johnson, Public Works Department, discussed proposed Resolution No. 15-142 that would approve a Local Government Contract between West Valley City, UDOT (Utah Department of Transportation) and Stanley Consultants to perform construction engineering management services on the 6200 South Extension Project.

He stated the extension of 6200 South from the Mountain View Corridor to SR-111 was being prepared for advertisement through the UDOT procurement system. It was anticipated the project would bid late in 2015 and the road built during the 2016 construction season.

In preparation for construction, Stanley Consultants would be contracted to provide construction engineering management services on the project. The services included plan review prior to bidding, construction management, field inspection services, material testing and all other administrative matters to ensure compliance with processes for the use of federal funds.

The contract would be paid for with federal funds available for the project, in the amount of \$338,594.83. Under the previously executed Federal Aid Agreement, the City would be responsible for 6.77% of the cost of the project, making the City's share of the work in the amount of \$22,923.00.

Mr. Johnson further reviewed and discussed the proposed Resolution and answered questions from members of the City Council.

The City Council will consider proposed Resolution No. 15-142 at the Regular Council Meeting scheduled August 25, 2015, at 6:30 P.M.

3. **RESOLUTION NO. 15-143, APPROVE A TEMPORARY CONSTRUCTION EASEMENT FROM JOSEFA QUIROZ AND TOMAS QUIROZ FOR PROPERTY LOCATED AT 7187 WEST FIELDVIEW DRIVE**

Dan Johnson, Public Works Department, discussed proposed Resolution No. 15-143 that would approve a Temporary Construction Easement from Josefa Quiroz and Tomas Quiroz for property located at 7187 West Fieldview Drive.

He stated Josefa Quiroz and Tomas Quiroz had signed a Grant of Temporary Construction Easement for across the 7200 West frontage of their property at the above-referenced location. (14-27-352-014)

MINUTES OF COUNCIL STUDY MEETING – AUGUST 18, 2015

-3-

The subject property was one of four properties affected by construction of the 7200 West Pipe Replacement Project. The project would include the removal of approximately 500 lineal feet of existing 30 inch corrugated metal pipe that had started to fail, with new 24 inch reinforced concrete pipe and inlet boxes from approximately 3475 South to approximately 3395 South. The project would also require the removal and replacement of existing sidewalk, textured, colored concrete, handicap ramps and fencing along that portion of 7200 West. The design of the project would not require additional right-of-way to be acquired. However, Grants of Temporary Construction Easements would be required. The easement would allow the City and its contractor an additional ten feet of space to construct the required improvements within the existing right-of-way. More importantly, it would allow the contractor to replace improvements on adjoining properties disturbed by construction of the project. The easement would expire December 31, 2015, and compensation would be in the amount of \$300.00.

Mr. Johnson further reviewed and discussed the proposed Resolution and answered questions from members of the City Council.

The Council will consider proposed Resolution No. 15-143 at the Regular Council Meeting scheduled August 25, 2015, at 6:30 P.M.

4. **COMMUNICATIONS**

A. **PARK WORKER REQUEST DISCUSSION**

Time had been scheduled for discussion of a request for a park worker. In that regard, Parks and Recreation Director, Kevin Astill, discussed information summarized as follows:

- Program modification request for one Park Worker II
- Job description
- Comparison with other cities of current acres per FTE (full time equivalent)
- What was not well in parks – older facilities requiring more maintenance, additional properties added with no maintenance budget, and insufficient staffing
- What was feeling the pain: non-weekly mowing, very little weeding, less tree and shrub pruning, little to no aeration, infrequent fertilizer applications, and others
- Improvements that would be made with an additional worker

During the above discussion, Mr. Astill answered questions from members of the City Council.

MINUTES OF COUNCIL STUDY MEETING – AUGUST 18, 2015

-4-

The City Council discussed the above information and commented giving individual opinions, observations and suggestions. They also discussed possible funding options if this request were made a high priority.

Acting City Manager, Paul Isaac, reminded members of the Council of prior discussions regarding maintaining parks to defined standards and suggested additional review in order to determine if the proposed additional worker would still be a priority.

B. COUNCIL UPDATE

Mayor Bigelow referenced a Memorandum previously received from the City Manager that outlined upcoming meetings and events as follows:

- | | |
|-----------------|--|
| August 18, 2015 | Council Study Meeting, 4:30 P.M.; Regular Council Meeting, 6:30 P.M. – Opening Ceremony: Karen Lang |
| August 19, 2015 | Harman Home Heritage Series – The Valley of the Trails – Sevier County, 4090 South 3600 West, 1:00 P.M. – 3:00 P.M. |
| August 20, 2015 | IHC Groundbreaking Event, 5373 West Lake Park Boulevard, 9:00 A.M. – 11:00 A.M. |
| August 20, 2015 | WVC Neighborhood Nights – Neighborhood Block Parties (Various locations / details to follow) |
| August 20, 2015 | Summer at the Station Free Concert Series – The BD Howes Band, Fairbourne Station, 6:30 P.M. – 8:30 P.M. |
| August 22, 2015 | Dog Days of Summer K9 2K, Centennial Park, 10:30 A.M. |
| August 22, 2015 | WVC Neighborhood Nights – Annual Dog Days of Summer Pooch Plunge Event at 12 Noon and Launch of Dog Walker Watch Program, Family Fitness Center, 1:00 P.M. – 2:00 P.M. |
| August 24, 2015 | Honorary Colonels Golf Tournament, Stonebridge Golf Club, 4415 Links Drive, 7:00 A.M. – 3:00 P.M. |

MINUTES OF COUNCIL STUDY MEETING – AUGUST 18, 2015

-5-

August 24, 2015	WorldStage! Free Summer Concert Series – LAHJIT, UCCC, 8:00 P.M. (Doors open at 7:00 P.M.)
August 25, 2015	Council Study Meeting, 4:30 P.M.; Regular Council Meeting, 6:30 P.M. – Opening Ceremony: Steve Buhler
August 31, 2015	WVC Neighborhood Nights – Wrap-up Celebration, UCCC, 5:30 P.M. – 8:00 P.M.
August 31, 2015	WorldStage! Free Summer Concert Series, Jason Hewlett, UCCC, 8:00 P.M. (Doors open at 7:00 P.M.)
September 1, 2015	Council Study Meeting, 4:30 P.M.; Regular Council, RDA & Housing Authority Meetings, 6:30 P.M. – Opening Ceremony: Steve Vincent
September 7, 2015	Labor Day Holiday – City Hall closed
September 8, 2015	Council Study Meeting, 4:30 P.M.; Regular Council Meeting, 6:30 P.M. – Opening Ceremony: Corey Rushton
September 9, 2015	Lake Park Golf Social, Stonebridge Golf Course, 4415 Links Drive, 8:00 A.M. – 1:00 P.M.
September 15, 2015	Council Study Meeting, 4:30 P.M.; Regular Council Meeting, 6:30 P.M. – Opening Ceremony: Lars Nordfelt
September 16, 2015	Harman Home Heritage Series – Fiddle N Harp Sisters, 4090 South 3600 West, 1:00 P.M. – 3:00 P.M.
September 16-18, 2015	ULCT Annual Convention, Salt Lake City Sheraton Hotel (Details to follow)
September 20, 2015	Five Finger Death Punch & Papa Roach, Maverik Center, 6:30 P.M.
September 22, 2015	Council Study Meeting, 4:30 P.M.; Regular Council Meeting, 6:30 P.M. – Opening Ceremony: Ron Bigelow

MINUTES OF COUNCIL STUDY MEETING – AUGUST 18, 2015

-6-

September 29, 2015	No Council Meetings Scheduled (5 th Tuesday)
October 6, 2015	Council Study Meeting, 4:30 P.M.; Regular Council, RDA & Housing Authority Meetings, 6:30 P.M. – Opening Ceremony: Tom Huynh
October 13, 2015	Council Study Meeting, 4:30 P.M.; Regular Council Meeting, 6:30 P.M. – Opening Ceremony: Steve Buhler
October 20, 2015	Council Study Meeting, 4:30 P.M.; Regular Council Meeting, 6:30 P.M. – Opening Ceremony: Karen Lang
October 20-30, 2015	Early Voting Period for Municipal General Election (Details to follow)
October 21, 2015	Harman Home Heritage Series – Sam Payne, 4090 South 3600 West, 1:00 P.M. – 3:00 P.M.
October 27, 2015	Council Study Meeting, 4:30 P.M.; Regular Council Meeting, 6:30 P.M. – Opening Ceremony: Steve Vincent
November 3, 2015	Municipal General Election
November 3, 2015	Council Study Meeting, 4:30 P.M.; Regular Council, RDA & Housing Authority Meetings, 6:30 P.M. – Opening Ceremony: Corey Rushton
November 10, 2015	Council Study Meeting, 4:30 P.M.; Regular Council Meeting, 6:30 P.M. – Opening Ceremony: Lars Nordfelt
November 11, 2015	Veterans Day Holiday – City Hall closed
November 17, 2015	Council Study Meeting, 4:30 P.M.; Regular Council Meeting, 6:30 P.M. – Opening Ceremony: Ron Bigelow
November 18, 2015	Harman Home Heritage Series – Inspirational Art Association, 4090 South 3600 West, 1:00 P.M. – 3:00 P.M.

MINUTES OF COUNCIL STUDY MEETING – AUGUST 18, 2015

-7-

November 24, 2015	Council Study Meeting, 4:30 P.M.; Regular Council Meeting, 6:30 P.M. – Opening Ceremony: Tom Huynh
November 26, 2015	Thanksgiving Holiday – City Hall closed
December 1, 2015	Council Study Meeting, 4:30 P.M.; Regular Council, RDA & Housing Authority Meetings, 6:30 P.M. – Opening Ceremony: Steve Buhler
December 8, 2015	Council Study Meeting, 4:30 P.M.; Regular Council Meeting, 6:30 P.M. – Opening Ceremony: Karen Lang
December 15, 2015	Council Study Meeting, 4:30 P.M.; Regular Council Meeting, 6:30 P.M. – Opening Ceremony: Steve Vincent
December 16, 2015	Harman Home Heritage Series – Malcolm Judd (Filmmaker), 4090 South 3600 West, 1:00 P.M. – 3:00 P.M.
December 24, 2015	Christmas Holiday – City Hall closed

C. **POTENTIAL FUTURE AGENDA ITEMS**

Upon inquiry regarding potential future agenda items, Councilmember Vincent advised he desired to schedule discussion regarding a West Valley performing arts theater and uses for the Hale Centre Theatre building.

Upon recognition, Assistant City Manager/CED Director, Nicole Cottle, advised staff was currently reviewing request for proposals in order to bring back information to the City Council in the near future.

Mayor Bigelow requested a review of the RFP (Request for Proposal) process be scheduled at the Study Meeting for the following week.

Councilmember Rushton advised he desired to see the Arts Council or others from the community participate in the process and make recommendations to the Council.

Mayor Bigelow expressed some concern and advised of the importance of giving clear direction to any involved groups.

Councilmember Rushton stated this was a community asset therefore it would be very important to have citizen and community involvement.

MINUTES OF COUNCIL STUDY MEETING – AUGUST 18, 2015

-8-

Councilmember Buhler suggested the City Manager could direct staff to pick the top five proposals and have a committee make recommendations.

Mayor Bigelow stated that when the information went out regarding Hale Centre Theatre it should be made clear that no offer the City made had been good enough, as HCT desired to leave West Valley City. He also informed he had not seen proposals but had spoken to some individuals who had submitted and there seemed to be widely divergent ideas. He advised that some of those ideas he did not like however the ideas might be received more favorably by the Arts Council.

Regarding another potential future agenda item, upon direction, the City Attorney, Eric Bunderson, discussed HB362, local sales tax option that would appear on the ballot in November. He stated some information could be helpful to the Council as both the governing body and elected officials, as well as staff as public employees. He advised the best way to put it would be “to remain completely neutral” in discussions. He advised regarding the prudence of being cautious as “watch dog” groups were watching this issue very closely. He expressed the need as an entity to be sure not to spend any funds to advocate for or against the proposition, including not to use public e-mail, public phones, public funds, or appear on public property during work hours to advocate for or against the ballot propositions. He stated however Council members did have First Amendment rights to personally express opinions on personal computers and their own time.

Upon inquiry by the Mayor regarding clarification of expressing opinions during a Council Meeting, the City Attorney counseled against giving opinions during Council Meetings or any other community meetings regarding this issue and explained reasons including that this was strictly governed by state law and would appear to be advocating for the City.

The City Attorney explained he would provide suggested language to assist the Council with responding to email inquiries, along with the State Code section and ULCT training information for further review. He invited the Council to forward any other questions to himself or his staff. He also reminded the above-referenced cautions would be violations of state election codes and ethics laws.

Mr. Bunderson answered additional questions from members of the City Council.

Regarding potential agenda items, Councilmember Rushton discussed the Jordan River Commission Model River Friendly resolution and Riparian corridor ordinance that had been requested that the City adopt. He submitted written information to Acting City Manager, Paul Isaac, for review and recommendation.

In that regard, the Mayor requested the written information be scanned and emailed to all members of the Council.

5. COUNCIL REPORTS

MINUTES OF COUNCIL STUDY MEETING – AUGUST 18, 2015

-9-

A. COUNCILMEMBER STEVE BUHLER – SALT LAKE COMMUNITY COLLEGE WEST VALLEY CAMPUS RIBBON CUTTING EVENT

Councilmember Buhler advised he and Councilmember Rushton had recently attended the ribbon-cutting event for the Salt Lake Community College West Valley Campus. He expressed concern that there had been no media coverage at that event.

THERE BEING NO FURTHER BUSINESS OF THE WEST VALLEY COUNCIL, THE STUDY MEETING OF TUESDAY, AUGUST 18, WAS ADJOURNED AT 6:14 P.M. BY MAYOR BIGELOW.

I hereby certify the foregoing to be a true, accurate and complete record of the proceedings of the Study Meeting of the West Valley City Council held Tuesday, August 18, 2015.

DeAnn Varney,
Acting City Recorder